

Totsuka Chiku Center is operated by  
Totsukaku Kumin Riyou Sisetu Kyoukai  
Since April 1<sup>st</sup> 2006

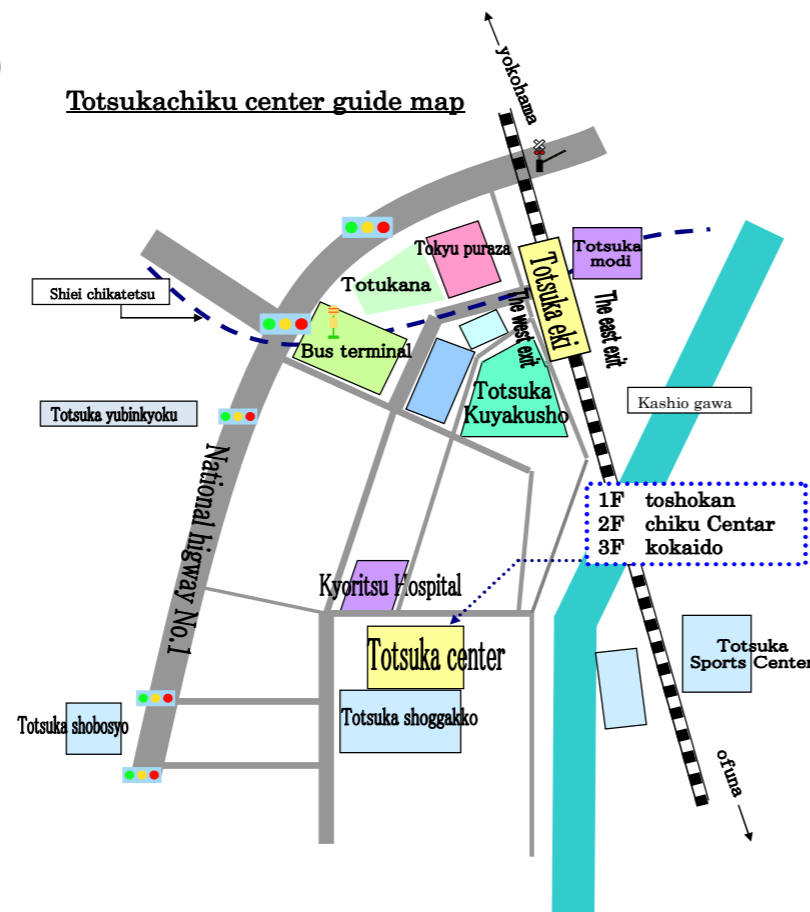
### Our Managing Policy

- \* Totsuka Chiku Center is located near Totsuka Station which is the main traffic point of Totsuka ward, and there are Totsuka ward administration office and Sports Center.  
We make use of this convenient area to manage as a facilities that everyone can use always readily.
- \* We make use of the experience that has been cultivated for years, we will manage this center to be the main Community Center in Totsuka ward.
- \* We offer many support programs for people who are raising a child.
- \* We utilize the circumstance that this facility is the complex of library and public hall, we are making efforts to expand use. We support regional activities and whole ward projects.

### Access

Nearby station  
JR, Yokohama subway (blueline)  
Totsuka station  
5 min walk from the west exit.

Available parking  
34 stalls  
There is limited parking.  
Please use public transportation.



# Totsuka Chiku Center Information



This Center is a facility that everyone is able to use.  
This center can be used individually and for group activities.

**【Open】** Monday to Saturday 9am to 9pm  
Sundays and Holidays 9am to 6pm

**【Closed】** every third Mondays of the month  
(If it is a holiday, we will be closed the next day.)  
(December 28th ~ January 4th)  
If you have any questions, please contact us.

244-0003  
2F Totsukacenter  
Totsuka-cho127, Totsuka-ku,  
Yokohama

Tel 045-862-9314  
Fax 045-862-9315

**【Web page address】**  
<http://totsuka.chiiki-support.jp>

# Information

## 【How to use】

### ◎ Used for individual

- It is free
- If the facility has an event, you may not be able to use the facility.

★information corner・・・There are **brochures** at this area for first time users.

This room is also used as a waiting room. This is where you can wait until

Your room is available. You are allowed to have food and beverages here.

★activity corner・・・Where you are able to play games such as Igo and Shogi.

★play room・・・This room is for children and it is open everyday.

(Children should be accompanied by their parents or guardians.

Please fill in the form at the front desk before using the room.)

\* Child care counseling is open every Friday from 10am to noon

★Saturday ping-pong・・・Saturdays 00:30pm~5:30pm

(If it is a holiday, it will close at 5:00pm)

It is available an hour at a time. Use of rackets and balls is free.

### ◎ Used for group

- There is a fee. Group registration and a reservation are necessary.
- You are not allowed to use the community center on a commercial basis for profit.
- Rooms available、Conference A・B・C、Art room、Japanese style room、Cooking room、Rec hall
- If a group makes more than one reservation under fake names, the groups will not be allowed to use the facility.

## 【Time】

Conference roomA・B・C・ Art room・Japanese style room・ Rec hall

Morning	Afternoon①	Afternoon②	Night
9am to noon	Noon to 3pm	3pm to 6pm	6pm to 9pm

Cooking room

Morning①	Morning②	Afternoon①	Afternoon②	Night①	Night②
9am to 11am	11am to 1pm	1pm to 3pm	3pm to 5pm	5pm to 7pm	7pm to 9pm

## 【group application restriction】

- These rooms are available for up to 3 hours at a time (Cooking room is only available up to 2 hour at a time) Conference rooms, Art room, Japanese style room→ you are able to use 2time frames at a time.
- Cooking room→ you are able to use 3 time frames at a time.
- 2times a month at the maximum.(only Rec hall is once a month.)

※You are able to make reservations without restriction from the first day of the month that you would like to use the room, whether having reservations or not. Please use at the front desk to make a reservation.

## 【group registration and application】

- ★ Register your group and receive the member card for the first time users.
- ★ You are able to make reservations 2 months in advance.
- ★ 2 months before your reservation date is called “Outoubi”.
- ★ “Outoubi” drawing:
  - Applications are accepted at the front desk. Please come by 10:30am.
- Applications by telephone or FAX are also accepted from 9:30am to 10:30am. (If these groups are chosen, please pay the fee within 7days or the reservations will be cancelled.)
- ★ “Outoubi” drawing starts at 10:30 am.
- ★ We will inform of everyone the result of the drawing of lots.
- ★ On the day of “Outoubi”, you are able to make only one reservation.

## 【about rooms and fees】

Rooms	Capacity	Size (m <sup>2</sup> )	Fee (JPY)		
			3hours	2hours	1 hour
Conference room A	72	97.0	1,350	900	450
B	48	79.4	1,110	740	370
C	15	26.2	360	240	120
Art room	24	52.8	720	480	240
Japanese style room	50	122.4 (30tatami mats)	1,680	1120	560
Cooking room	24	52.8		560	280
Rec hall	50	194.7	690	460	230

※ If the room is available, you are able to use additional hours. (Ask the front desk)

## 【fee and cancellation】

- Pay your fee when applying for the room.
- If the cancellation is made 7days before your booking day, the 100% of fee will be refunded, but if the cancellation is made after this ,there will be not refunded.

## 【notice】

- \* No smoking.
- \* Take back your garbage.
- \* Time frames include getting ready and cleaning up.
- \* Clean the room after you use.
- \* We are not responsible for any personal injuries, thief and any accidents in the facility.
- \* There is limited parking, so please use public transportation.